

## Advanced Search Techniques

All Apprentice applications use a consistent method of searching. In most cases you will simply enter the value you are searching for. However, a number of custom search operators allow you to perform more advanced searches.

### Search Operators

Symbol	Meaning	Example	Results
	Equal to (begins with)	BEN	Returns all beginning with BEN, BENTON, BENNETON,BENNETT, etc.
%	Contains	%SON	Returns all with SON anywhere: SONNET, JOHNSON
>	Greater than	>25 >02/02/2007	Returns all more than 25 Returns all AFTER Feb 2, 2007
<	Less than	<25 <02/02/2004	Returns all LESS than 25 Returns all BEFORE 02/02/2004
<>	Not equal to	<>50	Returns all not equal to 50
>=	Greater than or equal to	>= 01/01/2004	All records beginning January 1, 2004 and following
<=	Less then or equal to	<=55	Returns all fifty-five and less
=	Empty	=	Returns all records where the field is empty.
>	Not empty	>	Returns all records where the field is not empty.
;	Multiple matches	John;David;Mark	Returns all records containing any of the names
:	Range	01/01/2004:01/31/2004	All January 2004 records