

Shutting Down the Novell File Server

1. Log off and power down all workstations.
2. On the Server keyboard, press the spacebar on the keyboard. You should get one of the following screens:

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NetWare 4.x Console Monitor 4.35                      NetWare Loadable Module
Server name: 'APPRENTICE' in Directory tree 'AIS'
Server version: NetWare 4.11 - August 22, 1996

General Information
Server up time:                27:01:23:21
Active processors:              1
Utilization:                   1%
Original cache buffers:        64,905
Total cache buffers:           54,348
Dirty cache buffers:           0
Current disk requests:         0
Packet receive buffers:        53
Directory cache buffers:       500
Maximum service processes:     50
Current service processes:     37
Maximum licensed connections:  20
Current licensed connections:  12
Open files:                     60

File open/lock activity
Cache utilization
    
```

OR

```

Backup Exec - Job Manager                               Up time: 13:19:26:46
Scheduler: Online                                     Tue, May 14, 2002 09:01:29

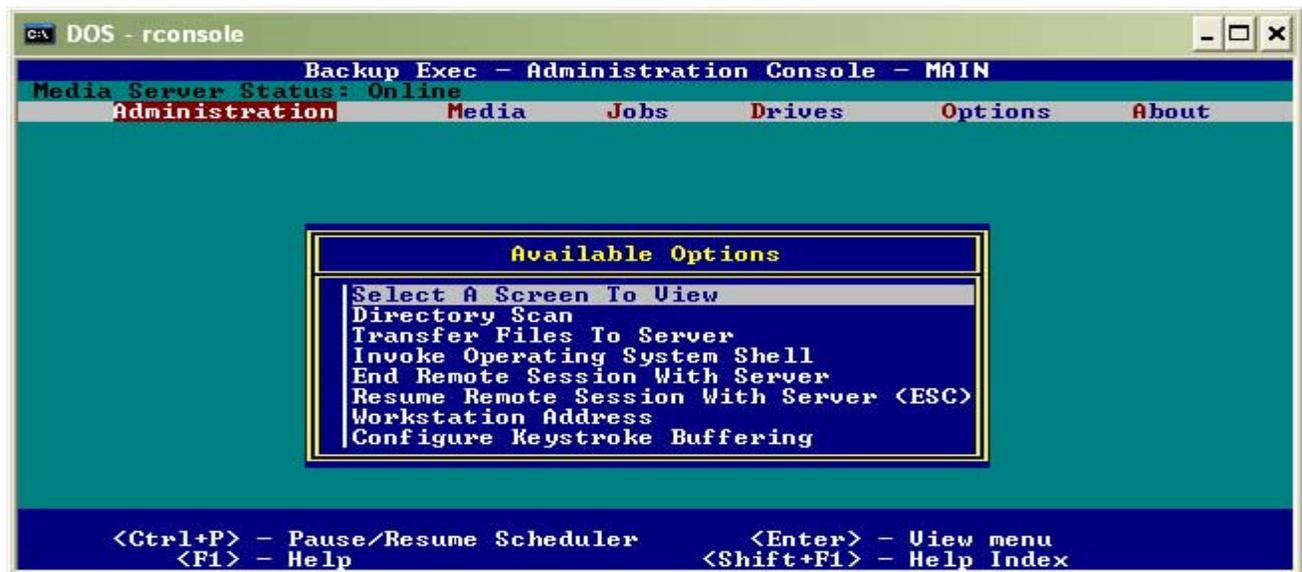
Session Status
# Status Partition Job Name Operation
1 Ready

Messages
Purging catalog files from APPRENTICE\SYS:\BKUPEXEC\CATALOGS\ which
have not been accessed in 30 days.
05/10/02 11:40p - Backup completed on session 1. Status: Normal
Purging catalog files from APPRENTICE\SYS:\BKUPEXEC\CATALOGS\ which
have not been accessed in 30 days.
Purging catalog files from APPRENTICE\SYS:\BKUPEXEC\CATALOGS\ which
have not been accessed in 30 days.
Purging catalog files from APPRENTICE\SYS:\BKUPEXEC\CATALOGS\ which
have not been accessed in 30 days.
05/13/02 11:43p - Backup completed on session 1. Status: Normal

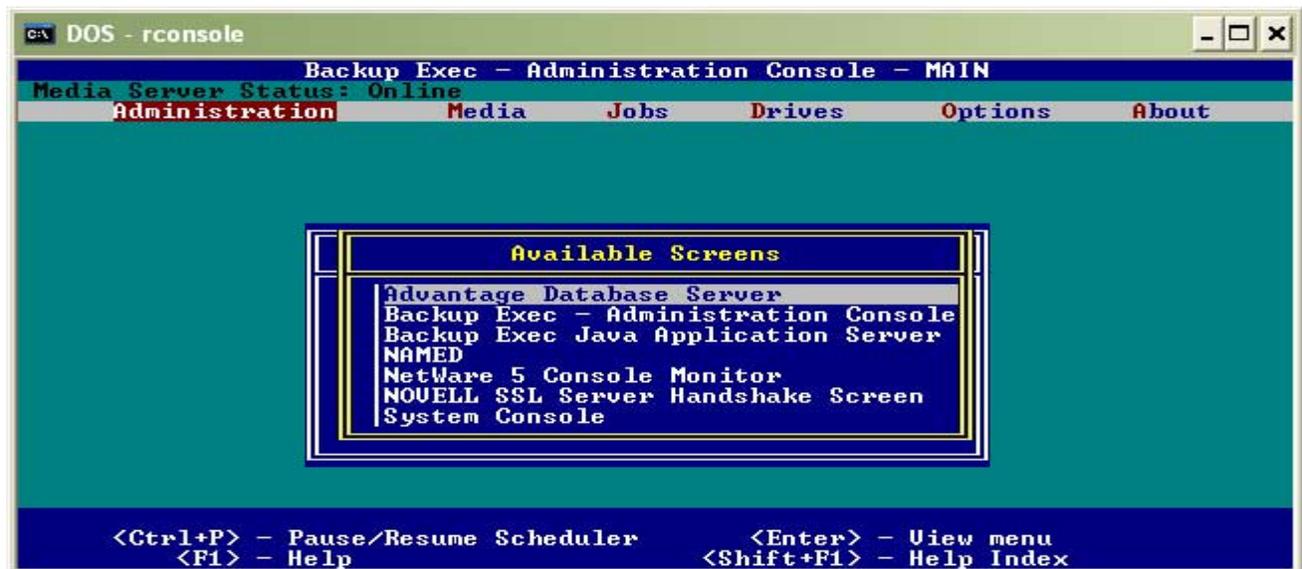
<Enter> - Session detail/utilities <Ctrl+O> - Change options
<Ctrl+X> - Exit <Ctrl+I> - Offline/online
<F1> - Help <F9> - More instructions
    
```

Before you shut down the Novell file server, you will need to shut down the Database Server software.

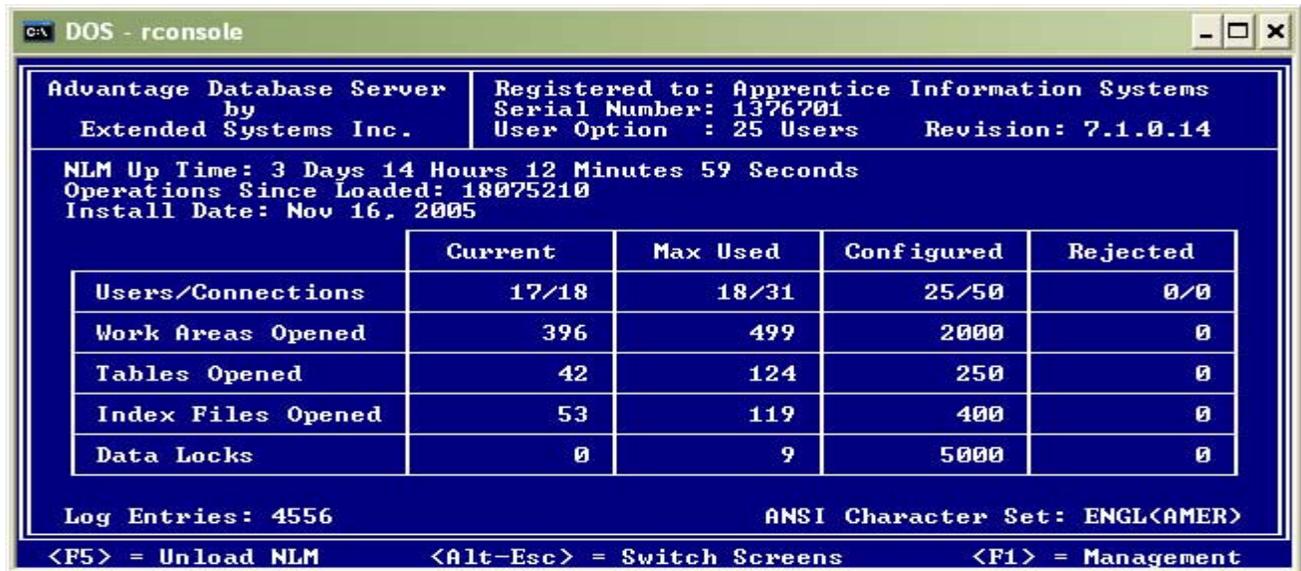
3. Press and hold the Alt key, then press the Esc key until you see the following screen:



4. Ensure that, *Select A Screen To View* is highlighted then press the *Enter* key. The following screen will be displayed:



5. Ensure that, *Advantage Database Server* is highlighted then press the *Enter* key. A screen similar to the one on the following page should appear.

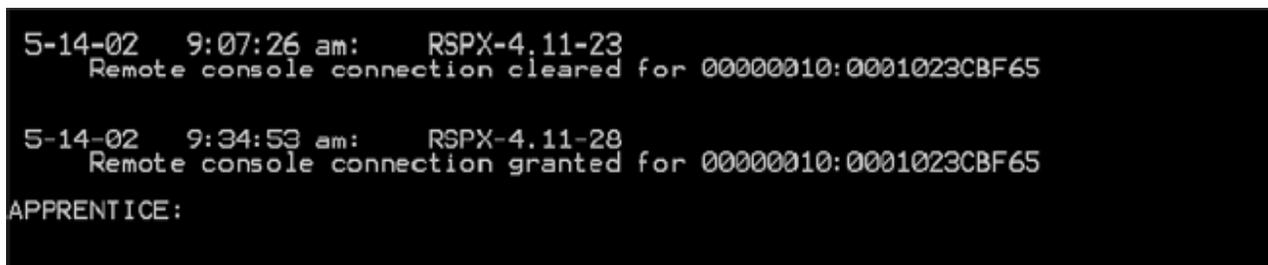


6. Press the F5 key, you will be prompted to type “Y” or “N” . Press the “Y” key.

If you received a different message when you pressed the F5 key, all workstations were not powered down. Log off and power down all workstations and try the F5 key again.

Now, you can shut down the Novell file server

7. Press and hold the Alt key, then press the Esc key until you see the following screen:



4. Type the word DOWN and then press enter.
5. If it says open files exist down server y/n: Press Y.
6. When the prompt comes back type exit and press enter.
7. Now you can power the server off.